





**ESSEX COUNTY NEWSPAPERS**

# Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form excluding official use box using a ball point pen and send it to: Unit 1, Brunel Court, Brunel Way, Colchester, CO4 9XP

Name and full postal address of your Bank or Building Society

To: The Manager:
Bank or Building Society
Address:
Postcode:

Name(s) of account holder(s)

Bank or Building Society Account Number

Branch Sort Code

Originator's Identification Number

Reference Number (Essex County Newspapers)

For Essex County Newspapers Official Use Only  
This is not part of the instruction to your Bank or Building Society

### Instruction to your Bank or Building Society

Please pay Essex County Newspapers Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this Instruction may remain with Essex County Newspapers and, if so, details will be passed electronically to my Bank/Building Society.

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.



This guarantee should be detached and retained by the Payer

## The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Essex County Newspapers will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Essex County Newspapers or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

### Pay in Advance Rates for our other publications

Title	10 Weeks Save 10%	26 Weeks Save 15%	52 Weeks Save 20%
Essex County Standard	£7.20	£17.68	£33.28
Braintree Times Witham Times	£5.85	£14.37	£27.04
Maldon Standard Burnham Standard	£4.95	£12.16	£22.88
Clacton Gazette Frinton/Walton Gazette	£7.20	£17.68	£33.28
Harwich Standard Manningtree Standard	£5.00	£12.48	£22.88
Halstead Gazette	£4.10	£9.88	£18.72

Please Telephone Freephone **0800 0521818** if you require a weekly paper as well as the **Gazette**